



Housing and Community Development Committee

Council Member Jolanda "Jo" Jones (Chair)
At-Large Position 5

Oliver Pennington (Vice Chair)
District G

Stephen Costello
At-Large Position 1

Al Hoang
District F

Jarvis Johnson
District B

Wanda Adams
District D

C.O. Bradford
At-Large Position 4

AGENDA

Monday, December 20, 2010 2:30 P.M.
City Hall Council Chambers, 901 Bagby, 2nd Floor

- I. Welcome – Council Member Jolanda "Jo" Jones, Chair
- II. Representatives, with the Texas Organizing Project, will discuss the blue roofs remaining in various areas across the city, and give detailed information about organization.
- III. Bob Bradford and Antoinette Boone, with HCDD, will discuss an ordinance authorizing the execution of a contract between the City of Houston and the Houston Volunteer Lawyers Program, Inc. for legal and supportive services under the Housing Opportunities for Persons with AIDS (HOPWA) Act.
- IV. Veronica Chapa-Jones and Stephen Tinnermon, with HCDD will give an update on Texas Department of Housing and Community Affairs for Hurricane Ike CDBG-DR contract for extension of Single Family Home Repair.
- V. Director of Housing & Community Development Comments, if any (5 min)
- VI. Public Comments (3 min)
- VII. Adjournment

Action may be taken on any of the above items. Committee meetings are open to the Public. For special needs or information about this committee, please contact Ingrid Flornoy or Mechelle Phillips at 832-393-3006.

TO: Mayor via City Secretary REQUEST FOR COUNCIL ACTION

10-HVLP

SUBJECT: An Ordinance authorizing the execution of a contract between the City of Houston and Houston Volunteer Lawyers Program, Inc. for a HOPWA Supportive Services Program.		Category 1,2	Page 1 of 2	Agenda Item #
FROM (Department or other point of origin): James D. Noteware, Director Housing and Community Development Department		Origination Date 12/02/10	Agenda Date	
DIRECTOR'S SIGNATURE:		Council District affected: 1		
For additional information contact: Melody Barr Phone: 713-868-8329		Date and identification of prior authorizing Council action: N/A		
RECOMMENDATION: (Summary) Approval of an ordinance authorizing the execution of a contract between the City of Houston and the Houston Volunteer Lawyers Program, Inc. for Legal and Supportive Services under the Housing Opportunities for Persons with AIDS ("HOPWA") Act.				
Amount of Funding: \$150,000.00			Finance Budget:	
SOURCE OF FUNDING <input type="checkbox"/> General Fund <input checked="" type="checkbox"/> Grant Fund <input type="checkbox"/> Enterprise Fund				
<input type="checkbox"/> Other (Specify) HOPWA Grant Fund (5000)				
SPECIFIC EXPLANATION: The Housing and Community Development Department ("HCDD") recommends approval of a contract between the City of Houston and Houston Volunteer Lawyers Program, Inc. ("HVLP") for the administration of a Housing Opportunities for Persons with AIDS ("HOPWA") grant funding Legal and Supportive Services for persons living with HIV/AIDS and their families. The Administrative Offices for HVLP are located on 712 Main Street, Houston, Texas 77002. HVLP is a nonprofit 501(c)(3) corporation founded in 1981 to provide quality pro bono legal representation to poor and indigent individuals who would otherwise lack the economic resources or legal knowledge to obtain counsel. HVLP was established by the Houston Bar Association with the assistance of Gulf Coast Legal Foundation. Today, HVLP has a staff of 22 full-time employees and over 1,500 volunteer attorneys to provide free legal services to traditionally disenfranchised communities. HVLP has twenty years experience working with persons living with HIV/AIDS in the Houston area. HVLP's AIDS Unit has been recognized locally, statewide and nationally, and was recently one of only three programs featured in the American Bar Association's video, "Pro Bono in the AIDS Epidemic." In recent years, The AIDS Unit has assisted an average of 250 clients living with HIV/AIDS per year with legal issues related to their health status. The mission of the AIDS Legal Project is to improve the quality of life of people living with HIV/AIDS by educating and representing clients in legal matters integral to living with their disease. The AIDS Legal Project works to help clients maintain a decent standard of living through maintenance of housing, employment, and assistance in maintaining public and disability benefits. In addition, the AIDS Legal Project provides advice and counsel in family law matters, enabling clients to maintain family unity and get out of unhealthy and abusive environments. In its third contract with the City of Houston's HOPWA Program, HVLP is proposing to provide comprehensive legal assistance to a minimum of one-hundred and fifty (150), unduplicated households, who meet the eligibility standards set forth at 24 CFR §574.3. Furthermore, HVLP will conduct a minimum of fifteen (15) legal advice clinics at Houston-area AIDS service organizations and HOPWA-funded housing facilities. Clients will receive counsel and advice on a range of				
REQUIRED AUTHORIZATION				
Finance Director:		Other Authorization:		Other Authorization:

Date: 12/02/10	Subject: An Ordinance authorizing the execution of a contract between the City of Houston and Houston Volunteer Lawyers Program, Inc. for a HOPWA Supportive Services Program.	Originator's Initials	Page 2 of 2
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civil matters related to housing and their health status, including estate planning, family law, public benefits, disability, employment and discrimination. Estate planning will include assisting clients with Last Wills and Testament, Power of Attorney, Directives to Physicians and other documents to ensure that the client's requests are carried out if and when disability, incapacity, or death occurs. Those clients requiring more extensive civil legal representation will be referred to a volunteer or staff attorney who will assist the client with reaching a resolution to his or her issue.

This agreement will provide up to \$150,000.00 in HOPWA funds for one year of funding, which is inclusive of \$20,000.00 in pre-contract services. The contract's performance period will begin February 1, 2011 – December 31, 2011, with pre-contract services from December 20, 2010 – January 31, 2011. Through this agreement, Houston Volunteer Lawyers Program will provide legal supportive services to one-hundred and fifty (150), unduplicated households affected by HIV/AIDS and who meet the eligibility standards under the HOPWA program.

Total Funds and Sources:	\$150,000.00 (HOPWA)
Number of Persons to be Served:	150 households (annually)
Category of Persons:	HIV/AIDS/Low-income

This contract will provide funding for the following HOPWA activities during the 12-month period.

Category	Pre-Contract Services Amount	Annual Contract Amount	Total Contract Amount	Percent
Supportive Services	\$20,000.00	\$130,000.00	\$150,000.00	100.00%
Total	\$20,000.00	\$130,000.00	\$150,000.00	100.00%

Therefore, HCDD is requesting approval of this contract, which will provide up to \$150,000.00 in HOPWA funds for a supportive services project for low-income persons living with HIV/AIDS and their families.

JN:ab

c: City Attorney
City Secretary
Mayor's Office
Legal Department
Finance Department

Update:

**Texas Department of Housing and Community Affairs for
Hurricane Ike CDBG-DR contract for extension of
Single-Family Home Repair**